

KERN COUNTY - PLANNING COMMISSION
2700 "M" Street, Suite 250 Bakersfield,
CA 93301.

From: Planning Commission Kern County <Planning.KernCounty.ca@usa.com>

Date: Wed, May 6, 2026 at 6:28 AM

Subject: Outstanding Processing Fee Required Prior to Final Approval

To: [REDACTED]

Dear [REDACTED],

This message is regarding your submitted development application for a proposed single-family residential project consisting of a 2,466 sq ft dwelling with 4 bedrooms and 2.5 bathrooms, an attached 566 sq ft garage, 130 sq ft porch, 224 sq ft patio, and associated roof-mounted solar system.

Following completion of the initial technical review, planning staff have completed a preliminary assessment and are prepared to recommend approval of your application, subject to fulfillment of remaining administrative requirements. At this stage, an application review and processing fee remains outstanding and must be resolved prior to final administrative clearance and formal approval processing.

This fee supports essential municipal review functions and ensures continued processing of your application through required departmental workflows.

Purpose and Importance of Application Processing Fee:

- Supports **comprehensive application intake, tracking, and document management systems**
- Enables **multi-disciplinary technical review** across planning, zoning, building, and safety divisions
- Funds **site inspections and field verification visits** to confirm compliance with submitted plans
- Facilitates **inter-agency coordination** with utilities, environmental reviewers, and external regulatory bodies
- Covers costs associated with **public notice distribution and hearing preparation (if applicable)**
- Maintains and upgrades **digital permitting systems, GIS platforms, and workflow tracking tools**
- Supports **staff review time, engineering analysis, and administrative processing efforts**
- Contributes to **infrastructure impact evaluation and development service coordination**

These functions are necessary to ensure that all development projects comply with applicable codes, safety standards, and community planning requirements.

Next Steps:

To continue the approval process without delay, please follow the standard administrative procedure:

1. Respond to this message to request official payment instructions through the designated billing channel.
2. Complete payment using the instructions provided through the authorized system.
3. Submit proof of payment for verification and record confirmation.

Once the outstanding fee is confirmed as received, staff will proceed with final processing steps and prepare the application for formal approval routing.

Please note that all correspondence related to this application will be maintained in the official project record for auditing and administrative tracking purposes.

Sincerely,

Director:

Craig M Murphy.

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